

**PROPOSED RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE TOWN OF BELLEAIR, FLORIDA,  
ESTABLISHING FEES FOR PROPERTY ASSESSMENT  
SEARCHES PERTAINING TO LIENS, OPEN/EXPIRED  
BUILDING PERMITS, CODE ENFORCEMENT  
VIOLATIONS, CURRENT/OUTSTANDING UTILITY BILLS;  
PROVIDING FOR AMENDMENTS; PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, the Town of Belleair processes and conducts property assessment searches that are requested by attorneys, banks, title companies, and other entities or individuals; and

**WHEREAS**, the Town staff spends a significant amount of time process and conducting property lien search information; and

**WHEREAS**, fees for property assessment searches are necessary in order to recoup staff's time and expenses associated with conducting property lien search information.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF BELLEAIR, FLORIDA:**

**SECTION 1.** The following fees shall be established for specific types of property assessment information as they relate to each property with a request time of 2-5 business day turnaround time.

Lien Assessments, Code Enforcement Violations	\$25.00
Open/Expired Building Permit Information	\$25.00
Utility Billing Calculations	\$25.00
Any and all other Liens Information	\$25.00

**SECTION 2.** The following rush fees shall be established for specific types of property assessment information as they relate to each property with a rush request time of same business day turnaround time.

Lien Assessments, Code Enforcement Violations	\$50.00
Open/Expired Building Permit Information	\$50.00
Utility Billing Calculations	\$50.00
Any and all other Liens Information	\$50.00

**SECTION 3.** Any subsequent request for property assessment lien search information for the same property by the same entity or individual within thirty (30) days of original request shall have an additional fee of \$25.00 per request.

**SECTION 4.** Payment of the above stated fees are due and payable within 30 days of service. Service shall not be rendered on overdue accounts. An overdue account is considered to be any entity or individual that has been provided service and whose payment has not been received beyond thirty (30) days from date of the service provided.

**SECTION 5.** This Resolution may be amended, from time to time as necessary.

**SECTION 6.** This Resolution shall take effect upon adoption.

**PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF FEBRUARY, A.D., 2014.**

\_\_\_\_\_  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**Town Clerk**