



## TOWN OF BELLEAIR

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[www.townofbelleair.com](http://www.townofbelleair.com)

### APPLICATION FOR HOME BASED BUSINESS

All persons conducting business at a location based in Belleair are required to obtain a Local Business Tax Receipt prior to operation. Home based businesses must meet the criteria outlined in section 74-311 of the Town Code or are otherwise not permitted. **Please review section 74-311 (located on the reverse side of this application) and complete this application if your proposed business meets all qualifications.** Your application will be reviewed and is subject to approval from the Town Manager. *A completed Application for Local Business Tax Receipt must be submitted with this application.*

#### COMPLETE AND RETURN

Resident Name: \_\_\_\_\_

Resident Address: \_\_\_\_\_

Business Type: \_\_\_\_\_

Percentage of Total Floor Area to be Occupied by Business: \_\_\_\_\_

Number of Square Feet Occupied by Business: \_\_\_\_\_

I hereby certify that I am the owner of the above business and the information provided is true and correct. Additionally, I have read section 74-311 of the Town Code and the above business meets each and all of the qualifications outlined therein.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

#### Additional Information/Attachments (check all that apply):

- Completed Application for local Business Tax Receipt
- Copy of State Certification (If required for your business type)
- Other \_\_\_\_\_

#### \*For Office Use Only

Approved

Not Approved

\_\_\_\_\_  
Town Manager

\_\_\_\_\_  
Date

# TOWN OF BELLEAIR CODE OF ORDINANCES

Visit [www.townofbelleair.com/code](http://www.townofbelleair.com/code) to view Belleair's entire Code of Ordinances

## Sec. 74-311. - Home occupations.

- a) It shall be unlawful for any person to establish or engage in any mercantile or commercial enterprise, trade, calling or profession in any of the following districts: RE, R-1, R-2, RM-15, RPD, H or P, except as permitted by exception within this land development code.
- b) No business, professional or otherwise, and no home occupation shall be carried on in any dwelling structure unless permitted by the Town Manager after review of a permit application.
- c) Home occupations shall not be permitted by the town to be conducted in any residential districts as described and set forth in this land development code, unless otherwise authorized as provided in this section. Before any permit may be issued for any occupation in any residential zone, **such occupation must meet each and all of the following qualifications:**
  - 1) The home occupation shall be conducted within the residential premises and only by the person who is licensed to do so and is a resident of the premises. The individual so licensed shall not engage any employees to assist in the home occupation.
  - 2) No home occupation shall occupy more space than 20 percent of the total floor area of a residence, exclusive of any open porch, attached garage or similar space not suited for or intended to be occupied as living quarters; provided, however, in no event shall such home occupation occupy more than 300 square feet.
  - 3) No signs shall be permitted to advertise the accessory use of the premises for an occupational purpose.
  - 4) No chemical, mechanical or electrical equipment that is not normally a part of domestic or household equipment shall be used primarily for commercial purposes. Machinery that causes noises audible to neighbors, or that causes interference in radio or television reception, shall be prohibited.
  - 5) No goods shall be sold on the building site, and no stock in trade shall be stored on or delivered to the building site.
  - 6) No traffic shall be generated by such occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a front yard required pursuant to this land development code.
  - 7) There shall be no alterations in the residential character of the premises in connection with such home occupation.
  - 8) The following shall not be considered home occupations: Beauty shops, barbershops, dance instructors, swimming instructors, studios for group instruction, public dining facilities or tearooms, antique or gift shops, photographic studios, fortunetelling or similar activities, outdoor repair, food processing, retail sales, nursery schools or kindergartens.
  - 9) The giving of individual instruction to one person at a time, such as an art or piano teacher, shall be deemed a home occupation. Individual instruction as a home occupation for those activities listed in subsection (8) of this subsection shall be prohibited.
- d) In no case shall more than one home occupation license be issued to any person at one time.

(Ord. No. 399, § 1, 11-20-01)

Learn more about Local Business Tax Receipts at [www.townofbelleair.com/businessstaxreceipts](http://www.townofbelleair.com/businessstaxreceipts)